

POSITION	Head of Credit Conveyor Development and Service Department
TERM	Full time
LOCATION	Yerevan, RA
START DATE	ASAP
APPLICATION START DATE	08/07/2025
APPLICATION DEADLINE	31/07/2025
DURATION	Long-term with a 3-month probationary period

ID Bank CJSC is looking for an experienced candidate to join the Digital Banking team as the Head of Credit Conveyor Development and Service Department .

JOB RESPONSIBILITIES

- Coordination and control of the department's work.
- Preparation and review of the department's annual work plan, as necessary.
- Organization of uninterrupted work of the credit conveyor and related modules
- Participation in the budget planning and projects preparation processes
- Management of the processes of collecting business requirements from interested departments for projects implemented in the credit conveyor and related modules and forming technical requirements based on them.
- Managing the development process of projects implemented in the credit conveyor and related modules
- Managing the testing and implementation process of projects implemented in the credit conveyor and related modules
- If necessary, presenting projects and roadmaps to the Bank's committees,
- Submitting reports at the request of the immediate manager,
- Providing instructions to employees under his/her supervision, monitoring their implementation process,
- Performing other functions assigned to him/her by the Bank's internal acts, decisions and orders and instructions related to his/her functions
- Maintaining the internal, disciplinary work regime and business ethics rules established in the Bank.
- Bearing responsibility for the publication of information constituting a banking or commercial secret in accordance with the procedure established by the RA legislation.
- Operating the Bank's property entrusted to him/her for targeted and official purposes only.
- Bearing responsibility for managing and reducing operational risks arising in his/her field of activity.
- Making a comprehensive report on the incident within a reasonable time and provide it to the operational risk management department, in the event such an operational risk incident occurring within the unit under his/her supervision.

- Bearing responsibility for managing and mitigating anti-corruption risks arising in his/her field of activity and raising the issue in the event of such an incident.

REQUIRED QUALIFICATIONS

- At least 7 years of work experience, 3 of which should be in the field of information technology management
- Skills in managing teams implementing technology projects
- Ability to make quick and effective decisions
- Ability to solve problems quickly and effectively
- Leadership skills, team management skills
- Ability to perform several tasks simultaneously and meet deadlines, result-oriented,
- Experience working with middle and senior management;
- Ability to combine opinions and viewpoints and propose joint solutions;
- Excellent interpersonal, communication and problem-solving skills;
- Excellent knowledge of financial and business processes;
- Conflict management skills;
- Attention to detail,
- Knowledge of business ethics and their application.

ADDITIONAL INFORMATION

After successful completion of the probation period, the Bank offers its employees a wide range of privileges, particularly, a comprehensive medical insurance package, a comprehensive bonus plan, a corporate package for sports club services, banking services on preferential terms, etc.

APPLICATION PROCEDURES

All interested candidates who meet the requirements above and are confident that their background and experience qualify them for this position, and are interested in joining the ID Bank team, shall follow the link <https://idbank.bamboohr.com/careers/129>. Only short-listed candidates will be contacted.

ABOUT COMPANY

"ID Bank" CJSC was founded in 1990 as "Anelik Bank" Limited Liability Company and was renamed to "ID Bank" CJSC since 04.06.2018. The Bank's mission is to be the first choice Bank for the customers as the best innovative Bank providing the customers with personalized unique digital solutions. To learn more about the Bank, please visit: <https://www.idbank.am/>.