

POSITION	Specialist of Payment systems cooperation and card operation monitoring unit
TERM	Full time
WORK SCHEDULE	Shift schedule (evening and night)
LOCATION	Yerevan, RA
START DATE	As soon as possible
OPENING DATE	05/12/2022
APPLICATION DEADLINE	16/12/2022
DURATION	Permanent with 3 months of probation period

"IDBank" CJSC is looking for students with quick orientation and developed analytical abilities who will be on duty as a specialist of Payment systems cooperation and card operation monitoring unit during non-working hours and days who will be responsible for the fulfillment of the duties listed below.

#### **JOB RESPONSIBILITIES**

- Conducting research and analysis of transactions performed with cards issued by the Bank,
- Establishing contact with clients and conducting verifications for the purpose of checking the authenticity of the card transactions,
- Conducting research and analysis of transactions made within the Bank's service network (ATMs, physical and virtual points of service/trade),
- Preparing reports on the works performed.

#### **REQUIRED QUALIFICATIONS**

- Computer knowledge.
- Communication skills.
- Good knowledge of English and Russian languages.
- Ability to quickly and efficiently resolve problems.
- Analytical skills.
- Ability to effectively work in a team.
- Punctuality and sense of responsibility.
- Knowledge and application of business ethics norms.

#### **ADDITIONAL INFORMATION**

After successful completion of the probation period, the Bank offers its employees a wide range of privileges, particularly, a comprehensive medical insurance package, a comprehensive bonus plan, a corporate package for sports club services, banking services on preferential terms, etc.

#### **APPLICATION PROCEDURES**

All interested candidates who meet the requirements above and are confident that their background and experience qualifies them for this position, should send filled in application form attached to this

announcement to: [hr@idbank.am](mailto:hr@idbank.am) mentioning the position applying for in the subject line of the e-mail.  
Only short-listed candidates will be contacted.

#### **ABOUT THE COMPANY**

"ID Bank" CJSC was founded in 1990 as "Anelik Bank" Limited Liability Company and was renamed to "ID Bank" CJSC since 04.06.2018.

The Bank's mission is to be the first choice Bank for the customers as the best innovative Bank providing the customers with personalized unique digital solutions.

To learn more about the Bank, please visit: <https://www.idbank.am/>