



POSITION	Payroll Project Manager
WORK SCHEDULE	Full time
WORK LOCATION	Yerevan, RA
START DATE	As soon as possible
ANNOUNCEMENT LAUNCH DATE	25/07/2024
ANNOUNCEMENT DEADLINE CONTRACT TERM	09/08/2024
	Unlimited: with 3-month probation period

"ID Bank" CJSC is looking for an experienced and motivated candidate to fill the position of the Payroll Project Manager who shall be responsible for performing the following duties:

SCOPE OF WORK

- Assistance in attracting new customers,
- Organization of sales presentations for potential customers,
- Organization of events aimed at increasing the sales of products/banking services to individual customers of the Bank,
- Summing up sales data and submission of reports,
- Monitoring of payroll projects,
- Organization and implementation of the process of issuing cards ordered under the payroll project outside the territory of the Bank,
- Cross-selling,
- Initiation and implementation of new sales plans and tools,
- Organization of events aimed at strengthening and expanding cooperation.

QUALIFICATION REQUIREMENTS

- Higher Education,
- Work experience in the banking system will be an advantage,
- Knowledge of banking activity, banking products and services,
- Knowledge of banking legislation,
- Sufficient knowledge of marketing,
- Good knowledge of MS Office software package, especially PowerPoint,
- Initiative and independent thinking,
- Excellent knowledge of Armenian and Russian languages, good knowledge of English,
- Communication skills,
- Organizational skills,
- Sales skills,
- Ability to solve problems quickly and efficiently,
- Ability to work effectively in a team,
- Punctuality and sense of responsibility,
- Knowledge of business ethics norms and their application.

ADDITIONAL INFORMATION

After the successful completion of the probation period, the Bank offers its employees a wide package of privileges, in particular, medical insurance, a flexible reward system, a corporate package for using the services of sports clubs, banking services on preferential terms, etc.

HOW TO APPLY

If your knowledge, professional experience and qualifications meet the requirements of the above position, and you are interested in joining the ID Bank team, please go to the following link <https://idbank.bamboohr.com/careers/70> . Shortlisted applicants will be invited for an interview.

ABOUT THE COMPANY

"ID Bank" was founded in 1990 under the name "Anelik Bank", and from June 4, 2018, the Bank was renamed into "ID Bank".

ID Bank's mission is to be the Bank of first choice for customers as the best innovative Bank, providing customers with up-to-date digital solutions with an individual approach. For more information about the Bank, you can visit the Bank's official website <https://www.idbank.am/>.